

# Simple solutions to common questions...

## We don't know how many trees to order?

No problem! You don't need to calculate the number of trees your school/preschool has earned as the tool for ordering trees through our website does that for you. If you are unsure, ask your caretaker how much recycling you do each week/month so you can input that figure into the ordering system.

## Our school/preschool didn't receive an order form?

Order forms are not sent out to schools/preschools. All tree ordering is to be done through your school/preschool's login on the Paper4trees website. Remember, any staff member can order trees for your school/preschool as long as they know your school/preschool's login details.

## We didn't have time to order our trees. Can we?

Ring us on 07 578 7025 and we can discuss the options.

## Our school/preschool's contact person has left. What now?

Contact us on 07 578 7025 and we can explain the programme to you, so you don't miss out on free native trees.

## What will Paper4trees cost our school/preschool?

Your school/preschool does not have to pay for anything Paper4trees gives you - thanks to sponsorship, the trees and classroom recycling bins are FREE. Your recycling company may charge a fee to collect paper and cardboard but this is generally cheaper than rubbish collection. It's much better for the environment, too.

## We have changed recycling companies and wonder if we're still in the programme?

It doesn't matter which company your school/preschool uses to collect your paper and cardboard. It only matters that you're recycling.

## Who collects paper and cardboard in our area?

Contact the solid waste officer at your local council or ask your current waste collection provider. If you're stuck, call us.

## When will our trees be delivered?

This depends on your location. North Island deliveries are generally in June, South Island is generally in September (dates can vary according to climate conditions in your area).

## How can we get more recycling bins for our classrooms?

Contact EERST to order additional classroom recycling bins via phone, website or email.

## We don't have recycling collection in our area. Can you do it?

No, we don't collect any paper and cardboard. Your school/preschool needs to organise its own recycling. Most schools/preschools in this situation enlist parent help to get paper and cardboard to their local recycling centre. Some schools/preschools choose to compost their paper and cardboard.

## Our school/preschool wasn't given a login to the Paper4trees website?

EERST doesn't give you a login account for your school/preschool. You need to create your own login by going to the Paper4trees website and clicking the login button. On that page there is the option to create login. All you need to do this is your email address. The correct email address will usually be the one you gave us when you signed your school/preschool up to Paper4trees. If you don't know the correct email address, please give us a call as we will have it on file.



## For further information contact...

### EERST

Environmental Education for Resource Sustainability Trust  
PO Box 2523 Tauranga

Phone: 07 578 7025

Email: [paper4trees@eerst.co.nz](mailto:paper4trees@eerst.co.nz)

Website: [www.paper4trees.co.nz](http://www.paper4trees.co.nz)

/EERST.P4t.W4s/



- National school recycling programme
- Planting native trees
- Reducing waste to landfill



become a link in this chain...

[www.paper4trees.co.nz](http://www.paper4trees.co.nz)

Thanks to our partners and sponsors  
who help make this all happen



Pepa Mō Ngā Rākau

Join us! Head to our website [www.paper4trees.co.nz](http://www.paper4trees.co.nz) to complete the Paper4trees joining form.

Once **EERST** has received your joining form you can head to the Paper4trees website to create your school/preschool's unique login.

If needed, **EERST** will supply your school/preschool with a 30-litre plastic recycling bin for every room including classrooms, library, staff room, and office.



**EERST** has resources such as bin posters, a classroom poster and a certificate available for download from the Paper4trees website. Enviro Monitor badges are also available for purchase – these are a fun and effective way to encourage students to get involved in environmental initiatives in your school/preschool.



Check that your school/preschool has a regular recycling service. It is important that your school/preschool makes its own arrangements for dealing with the paper and cardboard – either contact your local recycling operator or arrange drop-off to your nearest recycling centre.

**EERST does not collect any recycling.**

Remember, paper and cardboard make up about 75% of school/preschool waste. It's easy to recycle, it's better for the environment and the cost is generally cheaper than landfill or rubbish fees.

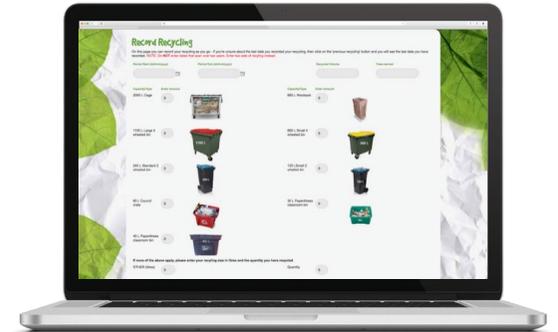
Throughout the school year, you need to record how much paper and cardboard your school/preschool has recycled by going to your login on the Paper4trees website and entering the data there.

**EERST** will reward your school/preschool with a native tree, shrub, grass, flax or groundcover for every two cubic metres of paper and cardboard that you recycle.

**Supporting...**



At the beginning of each school year you will log into the Paper4trees website and order the native plants you have earned for your school/preschool's paper and cardboard recycling efforts the previous year. There are donation options available. **EERST** will arrange delivery of trees later in the year, during the planting season. Timing may vary according to climatic conditions.



**EERST** will keep you updated with email newsletters. Please ensure staff and students see these newsletters. If you are not receiving email updates, please check your office staff are passing them on to the appointed Paper4trees representative, or contact us.

Ensure that all students, teachers and reception and caretaking staff clearly understand how the Paper4trees programme works. It's working well in hundreds of schools and preschools and it will work in yours.

To fundraise for the Paper4trees programme, **EERST** has partnered with some eco-product companies and we also make our own up-cycled products. These products are available for purchase from <https://www.paper4trees.co.nz/shop>

